

## **POSITION TITLE:   Lead Installation Technician**

---

**DIVISION:**       Security

**JOB STATUS:**    Full-Time

**FLSA STATUS:**   Non-Exempt

**SUPERVISOR:**   General / Operations Manager

### **POSITION SUMMARY:**

The Lead Installation Technician establishes and maintains electronic security on various systems and with multiple customer programs. This position is responsible for installing and maintaining security systems and/or fire alarm wiring and equipment and to ensure that work is in accordance with relevant codes.

### **ESSENTIAL FUNCTIONS:**

- Program, install, test, troubleshoot, and maintain low voltage electronic security components.
- Install required cabling, access control, surveillance, and alarm systems.
- Understand and analyze design documentation and system data to plan and execute installation and maintenance activities.
- Operate various security programs including IDS (intrusion Detection Systems), ACS (Access Control Systems), CCTV, Alarms, etc.
- Complete high-quality device and component installation activities and maintenance activities.
- Participate in configuration of servers, workstations, panels, and other programmable components.
- Implement testing to verify high quality installations.
- Execute testing to identify and correct system problems at component and systems levels as part of sustainment activities.
- Install system raceway and system cabling.
- Terminate and test system cabling and all components.
- Establish status of equipment racks, enclosure, panels, and all mounting hardware components.
- Perform as a reliable contact for field operations with the customer representatives.
- Build and maintain strong customer and vendor relationships
- Adhere to all state and federal laws and regulations regarding safety and health.
- Follow standard operating procedures for efficient business operations.
- Maintain clear and accurate operator document/procedures for reference purposes.
- Represent the company in a professional image, both in personal and vehicle performance.
- Ensure compliance with company standards and procedures.
- Participate in training and certification activities as needed.
- Perform additional duties as determined by the Company.

---

Reasonable Accommodations Statement: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

---

**Position Title: Lead Installation Technician (Continued)**

---

**QUALIFICATIONS:**

- High School Diploma or GED, and Technical Certificate (preferred, but not required).
- Five (5) plus years relevant work experience required.
- IDS, ACS, and Camera Systems experience a must.
- Lenel Certification a plus
- DMP certification a plus.
- Current DCJS registration a must.
- Proven record of honesty and integrity in all relationships.
- Demonstrated ability to work collaboratively with others.
- Excellent communication and time management skills.
- Must be legally entitled to work in the United States.
- May be required to provide a DMV record (depending upon contract).
- May be required to obtain a security clearance (depending upon contract).

**PHYSICAL REQUIREMENTS:**

ACTIVITY	NOT APPLICABLE	OCCASSIONALLY	FREQUENTLY	CONSTANTLY
Standing				√
Walking				√
Sitting				√
Reaching			√	
Crawling			√	
Climbing			√	
Bending			√	
Kneeling / Squatting			√	
Pushing / Pulling			√	
*Lifting		√		

**\*May be required to lift items up to 75 pounds.**

**ENVIRONMENTAL CONDITIONS:**

Over 50% of the time is spent working inside an environmentally controlled office, of which noise level is usually quiet to moderate. Vehicle and/or air travel may be common. Over 50% of the time is spent working outside, including exposure to various climates and conditions. Safety equipment and gear may be required.